

Self-Editing Checklist

Author: _____

| Check | Look for: |
|-------|--|
| | My opinion statement is clear. |
| | I have written at least three reasons for my opinion. |
| | I have written at least two details or examples to support each of my reasons. |
| | My concluding statement summarizes the reasons for my opinion. |
| | I have checked my spelling to the best of my abilities. |
| | I have checked for final punctuation marks (?!) for each of my sentences. |

Peer-Editing Checklist

Author: _____

Editor: _____

| Check | Look for: |
|--------------|---|
| | The writer's opinion statement is clear. |
| | The writer has written at least three reasons for their opinion. |
| | The writer has written at least two details or examples to support each of their reasons. |
| | The writer's concluding statement summarizes the reasons for their opinion. |
| | I have helped the writer check their spelling to the best of my ability. |
| | The writer has checked for final punctuation marks (.?!) for each of their sentences. |
| Highlights: | |
| Suggestions: | |