

Self-Editing Checklist

Author: _____

Check	Look for:
	My opinion statement is clear.
	I have written at least three reasons for my opinion.
	I have written at least two details or examples to support each of my reasons.
	My concluding statement summarizes the reasons for my opinion.
	I have checked my spelling to the best of my abilities.
	I have checked for final punctuation marks (.?!) for each of my sentences.

Peer-Editing Checklist

Author: _____

Editor: _____

Check	Look for:
	The writer's opinion statement is clear.
	The writer has written at least three reasons for their opinion.
	The writer has written at least two details or examples to support each of their reasons.
	The writer's concluding statement summarizes the reasons for their opinion.
	I have helped the writer check their spelling to the best of my ability.
	The writer has checked for final punctuation marks (.?!) for each of their sentences.
Highlights:	
Suggestions:	