# Self-Editing Checklist

Author: _____

| Check | Look for: |
|---|---|
| | My information on the topic is written in proper hamburger paragraph format. |
| | I have included a glossary. |
| | I have included images with captions. |
| | All my sentences begin with a capital letter and end with the proper punctuation mark (?!.). |
| | I have checked my spelling to the best of my ability. |

# Peer-Editing Checklist

Author: _____

Editor: _____

| Check | Look for: |
|---|---|
| | The writer's information on the topic is written in proper hamburger paragraph format. |
| | The writer has included a glossary. |
| | The writer has included images with captions. |
| | The writer's sentences begin with a captial letter and end with the proper punctuation (?!.). |
| | I have checked the writer's spelling to the best of my ability. |

Highlights:

Suggestions: